

VILLAGE OF BURLINGTON
P.O. BOX 205
BURLINGTON, IL 60109-0205
VILLAGE CLERK – CHRISTINE JONES
PHONE: 847-683-2283

Village Board Meeting
Meeting Location – Village Hall, 175 Water Street
And Remote (Call In: 877-309-2073, Access Code: 145-231-853)
August 5, 2024 7:00 p.m.

Present: Village President Mary Kay Wlezen, Village Clerk Christine Jones, Deputy Clerk Natalie Meisner, Village Engineer Kyle Welte and Village Attorney Pete Wilson.

Open the Meeting: Village President Mary Kay Wlezen opened the meeting at 7:00 p.m. and led the Pledge of Allegiance.

Roll Call: Trustees: Jim Daffron, Deb Twenhafel and Jean Micklevitz.

Absent: Trustees: Mike Szydlo and Ryan Wasson. Public Works Director Mark Wilkison.

Remote: Village Engineer John Whitehouse, Trustee Amanda Stephens and Village Treasurers Melissa Wellendorf.

Guests: John Lantham (Sycamore Odd Fellows).

Approval of Elected Officials remote attendance. Trustee Deb Twenhafel made a motion to allow Elected Officials to participate remote. Trustee Jean Micklevitz seconded the motion. Ayes: Trustees: Jean Micklevitz, Deb Twenhafel, Jim Daffron and Amanda Stephens. Four ayes, motion carried.

Welcome Guests: John Lantham was present and introduced himself.

Approval of Bills to be paid as presented on Warrant 7-FY 2025, Dated August 5, 2024 for \$42,869.63: Trustee Jean Micklevitz made a motion to approve the bills to be paid as presented on Warrant 7-FY 2025 dated August 5, 2024 for the amount of \$42,869.63. Trustee Deb Twenhafel seconded the motion. Ayes: Trustees: Amanda Stephens, Jim Daffron, Deb Twenhafel and Jean Micklevitz. Four ayes, motion carried.

Approval of July 22, 2024 Village Board Meeting Minutes: Trustee Deb Twenhafel made a motion to approve the July 22, 2024 Village Board Meeting Minutes. Trustee Jean Micklevitz seconded the motion. Ayes: Trustees: Jean Micklevitz, Deb Twenhafel, Jim Daffron and Amanda Stephens. Four ayes, motion carried.

Board Discussion with Odd Fellows President John Lantham regarding Fall Fest: John Lantham was present and stated everything is on schedule for the Burlington Fall Fest, which will be on Sunday, September 8th 2024. He has been in contact with Groot Garbage Disposal for the port o potties, dumpster and waste containers. There will be a bounce house and reptile exhibit. He will apply for the liquor and raffle licenses needed for the event.

Board Discussion and Potential Action on Retaining James Vasselli, (Vasselli Law LLC) as Village Attorney. President Wlezen stated Village President Pete Wilson plans on retiring in November of 2024. Attorney James Vasselli is being considered for the position. The Board will continue potential action at the next Village meeting.

Board Discussion on Intergovernmental Agreement with Kane County Forest Preserve. John Whitehouse stated he expressed concerns for the introduction of bison which includes meeting the storm water ordinance and an increase in traffic on Engel Road. The Intergovernmental Agreement between the Village of Burlington and the Kane County Forest Preserve District was established on February 4, 2008. At the time of the agreement, if there were building requirements on the property in Burlington, the Kane County Building Department would handle all the permitting. All other rules and regulations would be handled by Burlington. At this time, there is no discussion of building on the property, however they may install a well to have a permanent water source for the bison which is permitted. An increase in traffic may lead to more road damage, if there is an increase in road damage, the Village will ask for a contribution for road repairs. Before the bison are moved in, the Village will make sure everything is in order.

Board Discussion on Illinois House Bill 3144 which allows non-home rule municipalities to adopt a local sales tax. President Wlezen stated in this legislation, Illinois eliminated its 1% grocery tax which goes into effect on January 1, 2026. Non-home rule communities such as Burlington, can adopt an ordinance to impose their own local tax of up to 1% on groceries without a referendum. If the ordinance is adopted before October 1, 2025 then the tax would go into effect in January 2026. This will be continued for future discussion.

Committee Reports:

Personnel and Administration Committee- (Jim Daffron) President Wlezen stated Jon Millen will be retiring by the end of the year. Another part-time employee for Public Works will need to be hired in the future.

Public Works Committee – (Mike Szydlo) No Report.

Public Safety/Health & Welfare Committee – (Ryan Wasson) No Report.

Community Development and Events Committee – (Deb Twenhafel) Deb Twenhafel stated the 3rd of July event was very successful and the parking went better than expected with collecting donations. The Burlington Fall Fest will be Sunday, September 9th 2024.

Planning and Development Committee – (Amanda Stephens) No report.

Finance Committee – (Jean Micklevitz) No Report.

Village Attorney's Report: Village Attorney Pete Wilson stated a Service of Summons was issued to Serosun Investments. The attorney for Serosun Investments did respond and wished to have more time to discuss the settlement at a later date with Attorney Pete Wilson.

Village Engineer/Zoning Report: Village Engineer, John Whitehouse stated the storm sewer work is complete on East Center Street and Old Plank Road.

There are no current updates from the EPA (Environmental Protection Agency) on the project plan.

An email was received stating the Village of Burlington was not chosen for the Powering Safe Communities Grant. SAFEbuilt approved the permit for Nexamp to start the next phase for the solar farm.

There is a potential solar farm company interested in the areas in Burlington however more research is needed and they are expected to be on a call during a future meeting.

Village Treasurer's Report: No Report.

Village President's Report: Village President Mary Kay Wlezen stated there was a motorcycle accident with no injuries near Panther Field. The President of CYFL will be contacted in case there was any damage that needs to be reported for insurance reasons. The Village was sent a report from the accident which will be filed.

The FEMA money in which the Village applied for, unfortunately Kane County did not have enough damage to qualify. Insurance claims will be filed for the storm damage.

President Wlezen acknowledged and read aloud the Proclamation for Municipal Treasurer's Week which is observed during the week of August 11-17th 2024.

Village Clerk's Report: Village Clerk Christine Jones stated the 2025 Consolidated Election is approaching. August 20, 2024 is the first day petitions can be circulated. In the previous election there were 101 participants who voted. The State Board of Elections requires 5-8% signatures which is equivalent to 6-9 signatures. The first date to file is November 12, 2024. The last date to file will be November 18, 2024. April 1, 2025 is election day.

Deputy Clerk's Report: Stated she has been in contact with a resident who caused property damage and still has not received payment. A request to have a Demand Letter sent from Village Attorney Wilson will be in process.

Guests: No Report.

Adjournment: Trustee Deb Twenhafel made a motion adjourn the meeting and Trustee Jim Daffon seconded the motion. Ayes: Trustees: Jean Micklevitz, Deb Twenhafel, Jim Daffron and Amanda Stephens. Four ayes, motion carried. The meeting adjourned at 7:45 p.m.

Respectfully Submitted,

Natalie Meisner
Deputy Clerk