

Please do not write in this space (for office use only).

Filing Fee :

Application No. :

Applicant's Name :

VILLAGE OF BURLINGTON

APPLICATION FOR SIGN PERMIT

(Please submit all information requested. Typing/printing in black or blue ink is requested on application.)

OWNER(S) OF SUBJECT PROPERTY:

Name(s): _____

Address: _____

Telephone No.: _____

APPLICANT(S):

Name(s): _____

Address: _____

Telephone No.: _____

AGENT / ATTORNEY

Name(s): _____

Address: _____

Telephone No.: _____

REQUIRED SUBMITTALS:

- ☐ Legal Description of Property
- ☐ Plat of Survey
- ☐ Site Plan of Proposal w/ Dimensions
Showing Sign Location
- ☐ Elevation Drawings of Sign
(if applicable)
- ☐ Details of Sign (if applicable)
- ☐ Specifications of Sign
(if applicable)
- ☐ Written Approval of Owner if
Different from Applicant
- ☐ List of all Leaseholders/Tenants
(if Applicable)
- ☐ Professional Fee Reimbursement
Agreement
- ☐ Filing Fee(s)

Please provide 4 copies of all documents

Please do not write in this space (for office use only).

Application No. _____

Permit Issued Date _____

Zoning Enforcement Officer

(Continued on following page.)

CERTIFICATION & PROFESSIONAL FEE REIMBURSEMENT AGREEMENT

The applicant, having read this application and fully understanding the purpose thereof, declares that the preceding statements made are true and that the information provided herein is complete to best of the applicant's knowledge and belief. APPLICANT FURTHER CERTIFIES THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE TO THE BEST OF APPLICANT'S KNOWLEDGE AND CERTIFIES THAT APPLICANT HAS THOROUGHLY REVIEWED THE SIGN REQUIREMENTS AND RESTRICTIONS OUTLINED IN CHAPTER 21 OF THE VILLAGE OF BURLINGTON ZONING ORDINANCE.

Applicant, individually, and as agent of any owners of record of all real property which is the subject of this Application agrees that he, and all record owners of said property, shall reimburse the Village of Burlington for all costs, expenses and fees incurred by the Village for its professional consultants, engineers, attorneys and others in reviewing this Application and participating in the Application process in any capacity.

Signature of Owner(s)

Signature of Applicant(s)

Printed Name

Printed Name

Date _____

Date _____